

## Adamsville PTO Volunteer Opportunity Descriptions

<p><b>Art @ Adamsville:</b> Volunteers work with a school committee to develop and implement a hands-on art experience for our children and their families.</p>	<p><b>Homeroom Parent:</b> Volunteers assist the teachers in running class parties and holding specialty activities.</p>
<p><b>Birthday Bulletin Board:</b> Volunteers will design the bulletin board in the main hallway highlighting student's birthdays on a monthly basis.</p>	<p><b>Ice Cream Social:</b> Chairperson coordinates event, orders ice cream from a local vendor and schedules volunteers to assist in set-up, serving and clean-up before, during and after the event.</p>
<p><b>Board of Education Representative:</b> Volunteers represent our PTO at monthly Board of Education meetings and report back at the monthly Adamsville PTO meeting.</p>	<p><b>KidStuff Coupon Book:</b> Volunteers are needed to assist in the collection, consolidation, and distribution of orders during this one-time sale of "Entertainment-type" coupon books to Adamsville families.</p>
<p><b>BOGO Book Sale:</b> Volunteers help plan and run this one night "BUY ONE GET ONE FREE" book sale for students, parents and teachers.</p>	<p><b>Newsletter:</b> Volunteer collects and publishes information about upcoming school events for the monthly PTO Newsletter.</p>
<p><b>Box Tops Coordinator:</b> Advertise collection and coordinate shipments to vendor throughout the year.</p>	<p><b>Outdoor Garden:</b> A teacher/parent committee that helps plant and maintain the outdoor garden.</p>
<p><b>Breakfast With Dad:</b> Event held before the school day starts for PreK – 2<sup>nd</sup> grade students and a "special person". Volunteers help provide food, set up and/or help serve and clean up the morning of the breakfast.</p>	<p><b>Outside Message Board:</b> Chairperson organizes volunteers to post announcements and birthdays on the Community Board in front of the school. Volunteers assist on a monthly basis.</p>
<p><b>Breakfast with Frosty:</b> Saturday morning event coupled with the Holiday Shoppe. Volunteers help provide food, set up and/or help serve and clean up the morning of the breakfast.</p>	<p><b>P.J. Party:</b> An event where students come dressed in their pajamas and teacher/staff volunteers read books to children. Volunteers are needed to help coordinate, set-up, serve-donated refreshments, and clean up.</p>
<p><b>Campbell Soup Label Coordinator:</b> Advertise collection and coordinate shipments to vendor throughout the year.</p>	<p><b>Plant Sale:</b> Event where children can purchase plants during the school day. Pre-orders are also taken. Volunteers are needed to assist the students during the sale, and to distribute pre-ordered flowers.</p>
<p><b>Cartridge/Cell Phone Recycling:</b> Advertise collection and coordinate shipments to vendor throughout the year.</p>	<p><b>Public Relations:</b> Volunteers work with school committee on internal and external communications regarding Adamsville School and PTO events.</p>
<p><b>Chuck E Cheese Night:</b> Chairperson will schedule and coordinate dates with Chuck E. Cheese for this weekday evening event and distribute information advertising the event.</p>	<p><b>Scholarship Committee:</b> Volunteers represent the PTO at 3 district-wide meetings and select district high school students deserving scholarships.</p>
<p><b>Class Trip Committee:</b> Volunteers work with faculty to research curriculum related on-site assemblies and off-site grade level class trips, and provide scheduling and coordination support.</p>	<p><b>Scholastic Book Fair:</b> Volunteers assist with this five-day book fair including set-up, assisting students as they shop during school hours and clean up.</p>
<p><b>Clothing Drives:</b> Organize clothing drives (2 times per year) with an established vendor. Volunteers will distribute information and supervise the clothing collection.</p>	<p><b>School Theme:</b> Volunteers work with the school committee to develop programs and activities in support of our annual theme "Going Green".</p>
<p><b>Collector's Night:</b> Students, parents and faculty display their collections for all to see. Chairperson will coordinate this event and volunteers will help set-up, run the event, and clean up.</p>	<p><b>Spirit Gear:</b> Volunteers assist chairperson with promoting, placing and distributing Spirit Gear orders.</p>
<p><b>Cultural Arts Committee:</b> This committee will help research and arrange 2 – 3 curriculum related and education enhancing assemblies for the children throughout the year.</p>	<p><b>TAC Committee:</b> Volunteers represent Adamsville by attending 1 – 3 district transportation advisory committee meetings and report any new developments to the PTO</p>
<p><b>DCCI Committee:</b> Volunteers attend 1 – 3 district curriculum committee meetings and report any new developments to the PTO.</p>	<p><b>Talent Show:</b> Co-Chairperson's coordinate acts for Friday evening show. Volunteers assist as stagehands, back stage help, snacks, set-up, clean-up, &amp; sound system.</p>
<p><b>Family Bowling Night:</b> Volunteers will coordinate a night at the local bowling lanes for children and their families. Tasks include coordination with the vendor and family registrations.</p>	<p><b>Teacher Appreciation Breakfast:</b> PTO volunteers provide a continental breakfast during National Teacher Appreciation Week. Volunteers organize meal, solicit donations, set-up and clean up.</p>
<p><b>Food Advisory Committee:</b> Volunteers represent Adamsville by attending 1 – 3 district food advisory committee meetings and report any new developments to the PTO.</p>	<p><b>Teacher Appreciation Week Raffle:</b> Organize and collect gift cards or small gifts for a school wide Teacher Appreciation raffle.</p>
<p><b>Fourth Grade Send-Off:</b> Volunteers will coordinate this 4<sup>th</sup> graders send-off to Hillside including planning this in-school event, set-up, clean-up, and food.</p>	<p><b>Teacher's Conference Dinner:</b> PTO Volunteers provide a buffet dinner for our teachers during Parent/Teacher Conferences. Volunteers organize meal, solicit donations, set-up and clean up.</p>
<p><b>Gertrude Hawk Candy Sale:</b> Volunteers distribute information/order forms for the sale, place orders with vendor and distribute orders when delivered.</p>	<p><b>Teacher's Luncheon:</b> PTO Volunteers provide a buffet luncheon that treats the faculty the day before school opens. Volunteers organize meal, solicit donations, set-up and clean up.</p>
<p><b>Gift Wrap Sale:</b> Our largest fundraiser. Volunteers distribute information and order forms for the sale, collect money, place order with vendor and distribute orders when delivered.</p>	<p><b>Tears or Cheers Breakfast:</b> Volunteers coordinate breakfast for our new parents to help make their first day of school a bit more enjoyable. Volunteers assist with set-up, food, clean-up and a social welcoming.</p>
<p><b>Halloween Party:</b> One of our biggest family events with dancing, crafts, and games. Volunteers help set-up, decorate, serve refreshments, run games, assist with crafts, and clean up afterwards.</p>	<p><b>Walk-A-Thon:</b> A school day event where children solicit pledges for participation. Volunteers develop theme, coordinate pledge process and man the track.</p>
<p><b>Healthy Heart Dance:</b> An evening event where the gym teachers lead students and parents in fun dances. Volunteers set-up, serve healthy refreshments and clean-up afterwards.</p>	<p><b>Webmaster:</b> Experienced web designer to maintain a simple website for our PTO's communication use.</p>
<p><b>Holiday Toy Drive:</b> Students donate a gift to children less fortunate than themselves. Volunteers assist in coordination of event and delivery of toys.</p>	<p><b>Welcome Wagon:</b> Volunteers reach out to families joining the school through the course of the year and provide PTO information.</p>
<p><b>Holiday Shoppe:</b> A Saturday morning sale held with Breakfast with Frosty giving children the chance to buy affordable holiday gifts. Volunteers coordinate with vendor, set-up and run event.</p>	<p><b>Volleyball Game:</b> Game between Adamsville staff and staff from another school. Volunteers coordinate game and ticket sales, sell spirit items, set up and clean up.</p>
	<p><b>Yearbook:</b> Volunteers work with vendor on producing this yearly "book of memories". Volunteers are needed to take photographs at functions throughout the year, help layout and assemble the yearbook.</p>